



Capabilities Statement

Government Business Document Development Services

- Federal, State & Local government solicitation search, reading, & pre-response analysis
- Proposal writing, editing, management, & submission
- Technical volume SME & teaming coordination
- Graphics & PDF document formatting
- Collaborative document editing

Sales Process Development Services

- Online customizable Trello app to manage proposal workflows
- Process review points and teaming partner integrations
- Workspace document coordination & storage
- Custom approval points

Successful past performance:

Federal Contracts - Tele-Interpreters 1999 – 2008 GS10F0308L, SSA, IRS, DOJ

Theta 2021 GSA Award:91990921F0008 US Dept of Education

State, Local and Commercial Contracts

State of California: DMV IFB18-644 & IFB17-336, Dept of Aging, CDCR, CDSS. City of San Diego, City of San Francisco, Nevada UMC, Children's Hospital Los Angeles, State of Vermont, LA DWP, and many others.

Business & Contact Information

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Commodity Codes NAICS

541611 - Administrative Management and General Management Consulting Services

541930 – Translation and Interpretation services

54151S – IT Services

