



Capabilities Statement

US Government Business Development Services (B2G)

- Federal, State & Local Government Solicitations search, reading, & pre-response analysis
- Document development - reading, writing (+AI), proofreading, & coordination
- Technical volume teamwork with subject matter experts
- Graphics & PDF document formatting
- Collaborative document creation

Sales Process Development Services

- Managing multiple proposals with workflows
- Process review and approval stages
- Teaming partners with integrated communications
- Workspace collaborative document coordination & storage

Contracts / past performance

Federal Contracts - Tele-Interpreters 1999 – 2008 GS10F 0308L, SSA, IRS, DOJ

Theta 2021 GSA Award:91990921F0008 US Dept of Education

State, Local, and Commercial Contracts: State of California: DMV IFB18-644 & IFB17-336, Dept of Aging, CDCR, CDSS. City of San Diego, City of San Francisco, Nevada UMC, Children's Hospital Los Angeles, State of Vermont, LA DWP, and many others.

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Oregon Notary Public *Commission No.1050433*

Commodity Codes

NAICS

541611 - Administrative Management and General Management Consulting Services

541930 – Translation and Interpretation services

54151S – IT Services

